

**THANK YOU SO MUCH FOR SUBMITTING AN OFFER ON OUR LISTING**

**WE LOOK FORWARD TO WORKING WITH YOU**

**HELPFUL TIPS TO MAKE YOUR OFFER A SMOOTHER EXPERIENCE FOR YOUR BUYERS**

**ADDRESS**

- 5236 E. HWY 67 ALVARADO 76009

**TIPS FOR CONTRACT**

- PER SELLER, OFFERS SUBMITTED AFTER 3PM FRIDAY OR ON THE WEEKEND WILL BE REVIEWED MONDAY.
- IF THERE ARE MULTIPLE OFFERS, WE WILL COMMUNICATE BACK TO BUYER AGENT
- PLEASE PROVIDE A PROOF OF FUNDS OR PREAPPROVAL LETTER WITH OFFER
- IF THERE ARE EXCLUSIONS IN MLS, PLEASE PUT THAT IN THE OFFER
- ALL RELEVANT DOCUMENTS ARE ALREADY UPLOADED TO SUPPLEMENTS FOR YOUR USE
- WE HIGHLY PREFER TO NOT CLOSE ON FRIDAYS UNLESS ABSOLUTELY NECESSARY
- PREFER TO HAVE OPTION PERIOD, IF ANY, END DURING THE WEEK, NOT THE WEEKEND
- LAST, BUT VERY IMPORTANT. IF YOU WANT YOUR EMAIL TO STAND OUT, PLEASE PUT THE ADDRESS IN SUBJECT LINE. IT MAKES IT SO MUCH EASIER TO PICK OUT (EG: 5236 E. HWY 67) AS YOU KNOW EMAIL INBOXES FILL UP QUICKLY SO THIS WOULD BE GREAT!

**COMMUNICATION**

- PLEASE EMAIL ALL OFFERS TO: [priscillas@priscillaagent.com](mailto:priscillas@priscillaagent.com)
- PLEASE 'CC' : [kevin@takealoadoff.us](mailto:kevin@takealoadoff.us) (Transaction Coordinator)

**SELLER NAME(S)**

- OWNER NAME(S): MICHAEL D. VAUGHN and SHARON D. VAUGHN

**PG 9 AGENT INFO**

- LISTING BROKER – YOUR HOME SOLD GUARANTEED REALTY
- LICENSE NUMBER – 9015952
- LISTING ASSOCIATE'S NAME – PRISCILLA SHIELDS
- LISTING ASSOCIATE'S LICENSE NUMBER – 0578753
- OFFICE SUPERVISOR – MISSY LaROSEE
- OFFICE SUPERVISOR LICENSE NUMBER – 0641478
- LISTING BROKER'S ADDRESS – 2210 EAST CENTRAL EXPRESSWAY STE 201 KILEEN TX 76543
- LISTING ASSOCIATE'S EMAIL – [priscillas@priscillaagent.com](mailto:priscillas@priscillaagent.com)